

Ch 07a : Recoding and verification

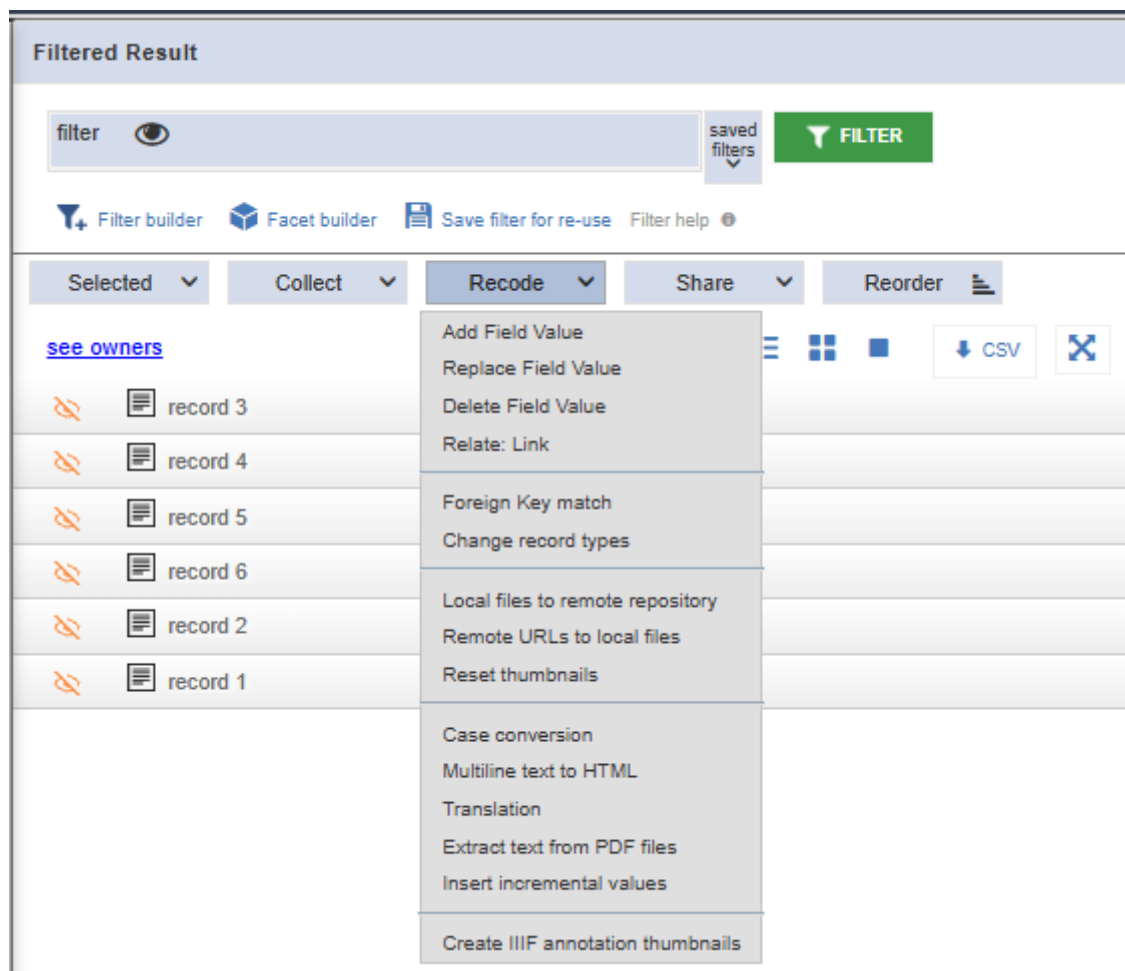
Introduction

In this chapter we will look at ways that data in the database can be verified for consistency and modified through batch processes.

Design > Verification

TODO

Recode menu



The Recode menu operates on the current result set, except where indicated.

Add field value?

TODO

Replace field value

TODO

Delete field value

TODO

Relate : Link

TODO

Foreign key match

TODO

Change record types

TODO

Local files to remote repository

TODO

Remote URLs to local files

TODO

Reset thumbnails

TODO

Case conversion

TODO

Multiline text to HTML

TODO

Translation

TODO

Extract text from PDF files

TODO

Insert incremental values

Insert incremental values

This function inserts incremental values for a field ending with a numeric suffix, for example xxx-0075 which has missing values in some records.

It either finds the largest numeric suffix value and increments the suffix from that point, or it finds suffix values missing from the sequence and uses those first.

Records scope:

Current results set (count=6) ▾

Field to modify:

Document ID ▾

☒ Fill gaps in the sequence and then continue from the largest existing value

☐ Ignore gaps and continue from the largest existing value

Default prefix for text fields:

Digits in text sequence suffix:

4

Go

Cancel

This function is designed to fill in or extend values which increment by 1. This can be applied to text fields as well as to numeric fields. It is typically used to create sequences of identifiers which are more appropriate to the users' needs than the simple sequential numbering of the Heurist identifiers (H-IDs), although the use of the latter are strongly recommended wherever possible as they are unique and an unequivocal identifier for every record (even across all registered databases provided they are prefixed with the database ID - see chapter ???).

The function will automatically pick up an existing prefix in a text field, so if there are values abcd-1, abcd-2, ... it will generate values with a prefix abcd- followed by the next available number. If multiple prefixes are used you should specify the prefix you want, otherwise the prefix is unpredictable (generally the last one used).

By default this function left pads numbers with zeroes (default 4 digits), so you will get values such as abcd-0008 etc. but this can be changed with *Digits in numeric suffix (text fields only)*

Create IIIF annotation thumbnails

TODO

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